



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, July 27, 2016

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (16-3780)

Attachments: [AUDIO](#)

Present: Chairperson Barbara Bigby, Vice Chairperson Cheryl Grills Ph.D.,
Commissioner Donald S. Andrews, Commissioner Johanna
Arias-Bhatia, Commissioner Percy Duran III and Commissioner
Theresa Zhen

Excused: Commissioner Susan Burton, Commissioner Anne S. Hill and
Commissioner Eleanor R. Montaña

Staff present: Roy Sinclair and Jenny Kimbell. (16-3782)

Call to Order. (16-3669)

Chairperson Bigby called the meeting to order at 10:05 a.m.

**Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of
silence.**

I. ADMINISTRATIVE MATTER

1. Approval of the July 20, 2016 Minutes. (16-3670)

**On motion of Commissioner Percy Duran III, seconded by Commissioner
Donald S. Andrews and unanimously carried, this item was approved.**

Attachments: [SUPPORTING DOCUMENT](#)

II REPORTS

2. Report from the Sybil Brand Commission's Ad-Hoc Committees. (Continued from the meeting of June 8, 2016)

- Annual Report (16-3116)

The Commission reviewed and discussed of the draft SBC Annual Report 2015.

Following the review and discussion, on motion of Commissioner Theresa Zhen, seconded by Commissioner Johanna Arias-Bhatia, unanimously carried, this item was approved as submitted.

3. Chairperson's Report on various items. (16-3671)

There was no report presented.

4. Staff Report on Correspondence Received and Department Representative Reports. (16-3672)

Staff reported that the BOS Justice Deputies meet weekly on Wednesdays from 9:30 a.m. to 12:00 p.m. The SBC directed staff to contact the Deputies to explore the possibilities of arranging a future meeting with them.

5. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from July 21, 2016 to July 26, 2016. (16-3673)

During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:

Chairperson Bigby visited:

- Five Acres "Main Site" (West Mountain View Street, Altadena, CA) on July 26, 2016;
- Five Acres "Main Site" (West Mountain View Street, Altadena, CA) on July 22, 2016 and noted the following:
 - Dove Cottage - Oven needs to be cleaned;
 - Falcon Cottage - refrigerator needs drawers and bottom dish;
 - Lark Cottage - Youth in room #5, #7, #9 and #10 need more clothes, room #2 and #5 need new closets.

Vice Chairperson Grills visited:

- Dream Catcher Foundation "Corporate Office" (9th Avenue, Los Angeles, CA) on July 27, 2016.

Commissioners Andrews and Montaña visited:

- Lifecircles Group Home (Louvre Street, Pacoima, CA) on July 26, 2016 and noted that a new hot water heater and dishwasher was installed; Great improvement in the Post-Hold-Release.
- Beverly Hills Courthouse (Burton Way, Beverly Hills, CA) on July 25, 2016.

Commissioner Bhatia visited:

- David and Margaret Home (Third Street, La Verne, CA) on July 15, 2016

Commissioner Zhen visited:

- Santa Monica Courthouse (Main Street, Santa Monica, CA) on July 25, 2016 and noted there is no lock-up at this facility.

During the reporting period, the following facility was reported as being in satisfactory condition:

Commissioner Zhen visited:

- Van Nuys Criminal Courthouse - West (Erwin Street Mall, Van Nuys, CA) on July 20, 2016 and noted the facility is too small to accommodate the inmates; Cell #3 needs to be painted; Cell #4 fountain water pressure is too high; Cell #2 AC vents are clogged and need to be cleaned; Cell #8 has a broken light and Cell #10 and 11 water fountains are broken as well as the telephone and the Radio does not work adequately.

A Corrective Action Plan was issued to the facility.

III. MISCELLANEOUS

Matters Not Posted

6. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-3674)

The following item was introduced for discussion and is to be placed on the August 3, 2016 meeting agenda:

- **Discussion, recommendation and appropriate action regarding the logistics and finalizing the agenda for the SBC's Community Meeting scheduled to be held on September 7, 2016.**
- **Discussion and appropriate action regarding cancelling the SBC's September 7, 2016 regular meeting.**

Public Comment

7. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-3675)

There were no members of the public present to address the Commission.

Adjournment

8. Adjournment for the meeting of July 27, 2016. (16-3676)

There being no further business, Chairperson Bigby adjourned the meeting of July 27, 2016 at 11:14 a.m.